

HARPERSFIELD TOWNSHIP

REGULAR SESSION

Held on October 3, 2016

The Board of Harpersfield Township convened in regular session from 7 PM to 8:35 PM in the Harpersfield Township Administration Building. Clifford Henry, Chairman, called the meeting to order with the following members and visitors present:

Clifford Henry	Present	Raymond Gruber Jr	Present
James Pristov	Present	Sharon Rohrbaugh	Present

Employees: Peggy Miller; Everett Henry

Visitors: Ron Valitsky; Aaron Miller; Students: Maxwell Sanzo, Vanessa Frank, Olivia Pascoe, Gracie Krashoc, Emily Forman, Hunter Brashear; Jeff Lang; Felix and Jessica Paneto; Ed Spoor

The minutes from the regular session held on September 12, 2016, were reviewed. Jim made a motion to approve the minutes as written; Ray seconded; the Board voted unanimously in favor.

Peggy reported that a variance hearing before the BZA for the cabins on Rt. 534; also Mrs. Cornelly questioned the commercial septic system and the run off that is in the direction of her property. Peg explained the mound septic system and that calmed Mrs. Cornelly fears.

Peggy mentioned that John Williams called and requested information to have a B & B at the airport on Clay Street.

Peggy commented that she received information about a party that wants to construct a greenhouse in the Township to grow medical marijuana and sell it in Geneva. As this is not in the zoning text, it was suggested that the Zoning Commission address this issue.

Everett informed the Board that he has received a quote for the SCBA units from Warren Fire Equipment for \$145,464. This will be paid with the grant funds.

Everett reported that he met with Eastdale Doors and they will repair the seals on the overhead doors in the bay area.

Everett showed the Board what he purchased for the students for the Fire Prevention presentation. This year they choose insulated bags and will include a water bottle. He will hold the presentation on October 13th at 1 PM at Cork School.

Everett stated that the Fire Dept will have a "burn training class" on November 6th at which time they will burn a house on Mechanicsville Rd. As this can be a valuable training session, they have invited surrounding departments to attend. They will cover various things that can occur at a structure fire and plan to make it a full day event. The Board gave permission to have the township backhoe there.

Everett commented that both of the donated generators are mounted on trailers. The Fire Dept would like to purchase a tent to take to responding calls (especially on I-90) for haz-mat calls that can keep the firemen on the scene for extended periods. The tent would allow them to use the generator for heat or A/C to get some relief for the firemen in full gear. The third donated generator the dept would like to donate to the county.

Everett reminded the Board that the Cinder-Ellas will have their Halloween party on October 30th from 2 to 4 with Trick or Treat to follow from 4 to 6.

Ray made a motion to pay the bills: #9147 through #9162; totaling \$10,183.41; Jim seconded; the Board voted unanimously in favor.

Sharon reported the following receipts: #156-2016 through #187-2016; totaling \$53,715.09.

Sharon informed the Board that we received a notice from Dominion to lock in on a four year price protection program at a rate of \$3.83. As this is more than we pay with NOPEC, the Board decided to contact NOPEC.

Sharon informed the Board that she received the JEDD III income tax report from Geneva City. As of August 2016 the total income tax is \$31,218. Therefore, our portion of the sewer engineering cost of \$25,000 has been met. Sharon contacted Geneva City and reminded them of this fact and we have received the balance due. Going forward we will now receive the JEDD III income tax funds as we do for JEDD I and JEDD II (monthly).

Jim made a motion to renew street lighting district #6 which includes property parcels located within a distance not to exceed 660 feet of the lighting district on Old Orchard Drive which extends from the center line of Rt. 534 to the center line of LaFevre Road and includes six mercury-vapor street lamps. Four annual assessments of \$17 each for forty property parcels. Ray seconded and the Board voted unanimously in favor.

Jim made a motion to renew street lighting district #7 which includes property parcels located within a distance not to exceed 660 feet of the lighting district on LaFevre which extends from I-90 to Rt. 84 and includes ten mercury-vapor street lamps. Four annual assessments of \$35.80 each for 33 property parcels. Ray seconded and the Board voted unanimously in favor.

Ray made a motion to renew street lighting district #8 which includes property parcels within a distance not to exceed 660 feet of the lighting district on State which extends from the center line of Rt. 534 to the center line of Old Harpersfield Road and includes three mercury-vapor street lamps. Four annual assessments of \$48.50 each for 10 property parcels. Jim seconded and the Board voted unanimously in favor.

Ray made a motion to renew street lighting district #9 which includes property parcels within Pebblebrook Subdivision on Berringer Place which extends south from Clay Street and includes eighteen colonial style post street lamps. Four annual assessments of \$100.50 each for 36 property parcels. Jim seconded and the Board voted unanimously in favor.

Jim commented that the 2017 township calendars will be here next week; this year he ordered 5500.

Ray commented on the meeting he had with Trumbull Township Trustee Tamburrino regarding Matson and Leslie Roads. He created a cost sheet (which included wages, equipment and material costs) and showed it to Trustee Tamburrino. Ray offered an agreement that we would apply dust control material to both roads in exchange for use of their roadside mower for two weeks each year. Trustee Tamburrino will take the information to a meeting and will let Ray know their Board's decision. The Board discussed what their alternatives might have to be if Trumbull Township Trustee's vote to decline our offer. Decision will be made after they get response from Trumbull Township Board.

Ray stated that he attended a meeting in Jefferson with the Ashtabula County Auditor Board of Revision regarding Spire requesting a determination of their property valuation. It will properly take four to six weeks for a decision and he suspects decision will be appealed.

Sharon informed Ray that he has a fund balance of \$750 from the flag project donations. The Board agreed that after the plaques were paid to use the balance to purchase extra flags for replacements. Ray also stated that he has decided to take the flags down for the winter months so the flags will not sustain salt spray damage.

Ray met with the Prosecutor's office again regarding ZaneBenefits. He gave them more information to review and they will get back to him with a decision.

Ray questioned Tim Martin, Ashtabula County Engineer, on the procedure to declare equipment as "junk". Mr. Martin said there is nothing that allows us to make that determination. He said we could sell the equipment through a bid process but would have to inform regarding the vehicles condition.

Ray met with Catherine Colgan, Ashtabula Prosecutor's Office, regarding bed tax for bed and breakfast facilities in the Township. She agreed to review and modify our existing bed tax resolution that the Board passed in 1981.

Ray stated that the Board received notification from LeRoy McNeilly, Ashtabula County Engineer office, informing the Trustees that he came across a resolution the Board had passed to place Bishop Rod in non-maintained status. Now that the construction is complete and the road is open, he thought the Board should terminate the non-maintained status, which would allow the County Engineer to add this section of road to the Township's road mileage. Therefore Ray read the following resolution: Whereas, a portion of Bishop Road is now an improved road and is being used for vehicular traffic, and

Whereas, the placing of Bishop Road on the improved status is due to the upgrading of the Road. Whereas, it is the belief of this Board that placing the above mentioned road on maintained status is in the best interest of the Township.

Now Therefore, Be It Resolved by the Board of Harpersfield Township Trustees that:

Section 1. By virtue of the provisions of Section 5571.20, (C) (1) which states: a "board may terminate the non-maintained status of a township road by adopting a resolution to that effect". Revised Code of Ohio, this Board causes Bishop Road beginning at LaFevre Road and continuing east along said Bishop Road for a distance of 2365 feet to be placed on a maintained status.

Jim seconded the motion. The Board voted thusly: Pristov, yes; Gruber, yes; Henry, yes

Cliff was contacted by Fairview Auction and was informed about an auction they will be having on Nov 5th that is for municipalities to use. He was told that all we have to do is get the equipment there with the title and that they are not concerned with the condition of the equipment. Ray made a motion to declare the 1983 Mack truck and the 1970 rescue truck excess and obsolete and to offer both units for auction. Jim seconded and the Board voted unanimously in favor.

Cliff did some investigating for Mrs. Schroeder about the "mirror" she wants to put up on Rt. 534 for a "blind" driveway. Cliff spoke with Rebecca, ODOT, and the Township is not involved with the process at all. First Energy needs a permit to mount a mirror and there will be specifications that will need to be followed. ODOT does not allow "blind driveway" signs to be used and a permit will be necessary for in the road right-of-way.

Cliff commented that the office of Josh Mandel, State Treasurer, keeps calling to ask the Township to join the online checkbook transparency program. And again, the Board unanimously agreed they do not want to do this at this time.

Felix and Jessica Paneto attended the meeting to question the Board about the placement of the new hotel on property that abuts their land. Cliff stated he will get information to them as soon as we have maps etc. He added that the hotel will be constructing a "buffer" between the properties and will relocate the drainage ditch.

Ed Spoor informed the Board that he was contacted by the Ashtabula County Planning Commission regarding the address situation occurring on Rt. 307. He told them issues he has had in the past and Jamie, ACPC, did some investigating and found out this all started at the Geneva Post Office, where they are being adamant that people use North River Road and not Rt. 307. Jamie contacted the Cleveland Post Office who informed her that Geneva Post Office had no authority to do that and that they will instruct Geneva Postmaster to correct.

Bill, a resident of Whispering Willows Trailer Park, attended the meeting to ask if there is anything the Township can do to help the trailer park residents with the owner charging the residents high water bills for well water. The Board stated that the Township has no authority over a public utility. Ray recommended that the residents contact an Attorney that specializes in public utility law to get an opinion on what (if anything) can be done.

Meeting adjourned until October 17, 2016,

Clifford Henry

Raymond Gruber Jr

James Pristov

Sharon Rohrbaugh