

# HARPERSFIELD TOWNSHIP

## REGULAR SESSION

Held on March 20, 2017

The Board of Harpersfield Township convened in regular session from 7 PM to 8:05 PM in the Harpersfield Township Administration Building. Raymond Gruber Jr, Chairman, called the meeting to order with the following members and visitors present:

Raymond Gruber Jr	Present	James Pristov	Present
Clifford Henry	Present	Sharon Rohrbaugh	Present

Employees: Everett Henry

Visitors: Jeff Lang

The minutes from the regular session held on March 6, 2017, were reviewed. Jim made a motion to approve the minutes as written; Cliff seconded; the Board voted unanimously in favor.

Larry was absent from the meeting but Cliff reported that he and Larry met with John Wilder regarding a lot split application. Sharon reported that the new computer is up and running and zoning software successfully transferred. Upon working on the new computer IT noticed that we have two internet services coming into this building and Spectrum is much faster than Windstream. He recommended that we cancel the Windstream internet service. As Spectrum is in the building for the Fire Department, Sharon questioned Everett and he agreed that it does not make sense to have two services and it would be fine to allow the Zoning Office to use the Spectrum internet.

Steve Opron was absent and Ray informed the Board that he was on one week of FMLA (sick leave) to take care of parents.

Sharon asked the Board if they wanted to move forward with the zero turn lawnmower from John Deere. After the trade in cost is \$4600. Cliff made a motion to allow the purchase of 2017 John Deere Z920M Commercial ZTrak at a final cost of \$4600; Jim seconded; the Board voted unanimously in favor.

Everett has found a transfer pump at Tractor Supply and with necessary hoses would be approximately \$400. Jim made a motion to purchase the transfer pump and necessary hoses for up to \$450; Cliff seconded; the Board voted unanimously in favor.

The Board agreed to schedule the bid opening for the SCBA units on April 17, 2017, at 6:45 PM.

Cliff made a motion to pay the bills totaling: \$10,822.80; #9519 through #9541; Jim seconded; the Board voted unanimously in favor.

Sharon reported the following receipts: 33-2017 through 43-2017; totaling \$281,607.67.

Cliff reported on some project ideas that Connect 534 are planning to do to promote the area.

Ray informed the Board that a new State law effective March 20, 2017, allows employees to bring weapons to work; therefore he stated that the Employee Handbook needs to be updated:

### 6.5 Weapons/Dangerous Materials

The unauthorized use and/or possession of dangerous materials such as firearms, explosives, or other harmful weapons into Township buildings and Township vehicles is strictly prohibited. A valid concealed license to carry a concealed handgun does not authorize a licensee to carry a concealed handgun into any Township-owned building or vehicle. Under ORC employees who have a concealed license are now permitted to have a concealed handgun within their own personal vehicle. First, the firearm/ammunition must remain inside the person's vehicle while the person is physically present inside the vehicle or, if the person leaves the vehicle, the firearm/ammunition must be locked within the trunk, glove box, or other enclosed compartment with the vehicle. Second, the vehicle must be in a location where it is otherwise authorized to be. Violation of this policy may result in corrective action up to and including termination.

Cliff made a motion to update the Employee Handbook with the amendment to 6.5 as read to be effective March 20, 2017; Jim seconded; the Board voted unanimously in favor.

The Board discussed the necessary detour when the sewer line is being installed on Old Orchard Drive. Trucks utilizing McDonalds parking area will have to go west on Old Orchard to LaFevre Road then to Bishop Road to get back to Rt. 534.

Ray updated the Board on the latest information regarding Spire and their property tax situation. He stated that the Ashtabula County Auditor has submitted a request to the State to hire an appraisal from a company located in CA that is familiar with valuations of sports complexes; the cost for this service is \$100,000.

Meeting adjourned until April 3, 2017

Raymond Gruber Jr

James Pristov

Clifford Henry

Sharon Rohrbaugh