

# HARPERSFIELD TOWNSHIP

## REGULAR SESSION

Held on September 5, 2017

The Board of Harpersfield Township convened in regular session from 7 PM to 8:10 PM in the Harpersfield Township Administration Building. Raymond Gruber Jr, Chairman, called the meeting to order with the following members and visitors present:

Raymond Gruber Jr	Present	James Pristov	Present
Clifford Henry	Present	Sharon Rohrbaugh	Present

Employees: Cody Craine, Larry Lister, Steve Opron, Everett Henry

Visitors: Ron Valitsky, Jeff Lang, Brayden Bilicic, Garrett Stamperd; Julie Henry

The minutes from the regular meeting held on August 14, 2017, were reviewed. Jim made a motion to approve the minutes as written; Cliff seconded; the Board voted unanimously in favor.

Larry inspected the Martin German property, per a complaint from Charles Krzic, and the shed building has been moved away from the property line. Larry will send both parties a letter stating that the zoning violation has been corrected and any further issues will be a civil matter.

Larry received a complaint about a machine shop operating in a building behind the Unionville Post Office, that area is zoned commercial but no manufacturing is allowed in that area.

Motel 6 questioned a lot split; Larry spoke with Janet Switzer and there is not enough land for the needed 60 foot buffer.

Doug Dean contacted Larry to get information for a cul-de-sac on LaFevre Rd for 5 – 6 houses.

Danny Pasqualone wants to do a lot split but because it is 12 acres he has to contact the County Auditor's office (for acreage over 5 acres).

Monte Stoltz split acreage (on Stoltz Rd) with a barn structure on it, new owners intend to turn the barn into a wedding/party venue. Larry will research if that will be a permitted use in an R-1 district.

Cody commented that Martuccio is expecting to be in the area in the next few weeks to repair Fortier and Bishop Road. The grader repairs are being made and the Kubota hydraulic went out.

Everett will go to Cork School the week of October 8-14 (he will schedule with the Principal) and wants to purchase small flashlights to pass out to the students for a total of \$775. Jim made a motion to allow this purchase; Cliff seconded; the Board voted unanimously in favor.

Ray stated that a letter was sent to Trumbull Township Trustees informing them that "effective immediately HVFD will maintain mutual aid with Trumbull Township and respond to structure fires but will no longer respond to non-emergency calls. Jim spoke with Trustee Tamburrino and he said their Board was receptive to our letter. Everett and the Board agreed it is not a monetary issue but a man power issue – we have limited firemen that are able to respond to calls during working hours and HVFD's purpose is to serve Harpersfield Township residents and only mutual aid to surrounding areas.

Cliff made a motion to certify that the parcels located within a distance not to exceed 660 feet of the lighting district which extends approximately 745 feet east on Township Road from Rt. 534; four annual (or eight semi annual) assessment of \$110 each for two parcels of property; Jim seconded; the Board voted unanimously in favor.

Jim made a motion to certify that the parcels located within a distance not to exceed 660 feet of the lighting district which extends approximately 1761 feet south from the center line of Rt. 307 known as Harper Valley Lane; four annual (or eight semi annual) assessment of \$263.20 for nine parcels of property; Cliff seconded; the Board voted unanimously in favor.

Cliff made a motion to certify that the parcels located within a distance not to exceed 660 feet of the lighting district which extends approximately 1,619 feet south from the center line of Old Orchard Drive,

part of lot 41, known as Roxbury Avenue; four annual (or eight semi annual) assessments of \$58.70 for twenty seven parcels of property; Jim seconded; the Board voted unanimously in favor.

Cliff made a motion to certify that the parcels located within a distance not to exceed 660 feet of the lighting district which extends approximately 600 feet east, west, and south and 1000 feet north from the intersection of Rt. 534 and Cork Cold Springs Road; four annual (or eight semi annual) assessment of \$15.00 for twenty two parcels of property; Jim seconded; the Board voted unanimously in favor.

Jim made a motion to certify that the parcels located in the Unionville area on County Line Road approximately 650 feet south and 600 feet north of South Ridge Road and approximately 3,150 feet east of County Line Road on South Ridge Road (Rt. 84); four annual (or eight semi annual) assessment of \$23.50 for forty two parcels of property; Cliff seconded; the Board voted unanimously in favor.

Jim made a motion to certify that the parcels located within a distance not to exceed 660 feet of the lighting district which extends approximately 800 feet south, east and west of the intersection of Rt. 307 and Harpersfield Road and north from the intersection along Harpersfield Road and Rt. 534 to the south corporation line of the City of Geneva; four annual (or eight semi annual) assessment of \$24.00 for 106 parcels of property; Cliff seconded; the Board voted unanimously in favor.

Sharon informed the Board that she has been attempting to balance the figures she received from City of Geneva regarding JEDD III project that we have to enter into our budget. After spending numerous hours and contacting the State Auditor, Sharon has decided to follow their advice, and enter the figures regarding the grants and loans to the best she can and let City of Geneva answer for the rest of the information when the next audits occur.

Cliff contacted Deborah Woodworth and informed her that we cannot legally set a value on the property she planned to donate to the Township but we could accept as a gift.

Cliff will contact County Engineer to ask if they will mow the retention ditch on Jobey Trail.

Jim commended Ray on the JEDD III sewer ground breaking program he put together. Ray added that Congressman Joyce gave a "Recognition and Achievement" certificate at the program.

Ray informed the Board that the first shipment of the "signs" of nuts and bolts have arrived.

Ray handed the Board a form to be reviewed and if approved will be used for trucks prior to large projects to protect the township roads from damage from over-weight trucks.

Cliff made a motion to accept the \$1800 quote from Brobst Tree Service to remove two damaged trees in Unionville Cemetery; Jim seconded; the Board voted unanimously in favor.

Ray asked the Board to approve a FMLA form for employee use as needed; the Board agreed to use the form.

Cliff made a motion to amend "Leave of Absence" on page 19 of the Employee Handbook: Leave of absence by an employee cannot exceed 30 calendar days and all prior vacation days must be utilized first. Leave of absences may be extended for an additional 30 days upon approval by the Township Trustees. Jim seconded and the Board voted thusly: Henry, yes; Pristov, yes; Gruber, yes

Steve gave the Board his doctor release to work without restrictions; the Board accepted; and he will return to work on September 18, 2017. Ray told Cody to inform Brian that his last day will be September 15, 2017.

Meeting adjourned until September 18, 2017

Raymond Gruber Jr

James Pristov

Clifford Henry

Sharon Rohrbaugh