

HARPERSFIELD TOWNSHIP

REGULAR SESSION

Held on April 8, 2019

The Board of Harpersfield Township convened in regular session from 7 PM to 8:20 PM in the Harpersfield Township Administration Building. Clifford Henry, Chairman, called the meeting to order with the following members and visitors present:

Clifford Henry	Present	Raymond Gruber Jr	Present
James Pristov	Present	Sharon Rohrbaugh	Present

Employees: Cody Craine; Everett Henry

Visitors: Ron Valistky; Ed Spoor; Ron Clutter; Rich and Renee Hanyok; Jeff Lang

The minutes from the regular session held on March 25, 2019, were reviewed. Him made a motion to accept the minutes as written; Ray seconded; the Board voted unanimously in favor.

As Larry was absent the only zoning matter that Cliff was aware of – the court hearing for the “tiny house” on Rt. 307 was dismissed as the structure was sold and will be moved off of the property.

Jim made a motion to approve the Access Easement Agreement between Roni Lee LLC its successors and assigns and Harpersfield Township and the SPIRE Institute. Harpersfield Township wishes to have an emergency access to the SPIRE facility and Roni Lee LLC has an existing gravel driveway. Roni Lee LLC desires to grant Harpersfield Township an easement for vehicular ingress and egress on, over and through the driveway only for emergency access to the Spire Institute.

© Maintenance of driveway – Roni Lee LLC agrees, at its expense, to maintain or cause to be maintained, the driveway in good order, condition and state of repair to assure its accessibility by an emergency vehicle.

Ray seconded the motion – roll call: Pristov, yes; Gruber, yes; Henry, yes

Cody informed the Board that the new F550 is at the garage; Sharon will inform OTARMA for insurance coverage and order the license plates.

Cody received an estimate from Brobst Tree Service to cut down multiple trees in Unionville Cemetery at a cost of \$1800; Ray made a motion to accept the Brobst estimate and proceed with the work; Jim seconded; the Board voted unanimously in favor.

Cliff made a motion to accept the proposal from Hyde construction to repair the driveway apron for Dave Foote, Barnum Road, at a cost of \$3610; Ray seconded; the Board voted unanimously in favor.

Cody commented that the Sievers Security alarm system is not operating properly.

Everett informed the Board that there will be numerous railroad crossings closed for three days during the middle of April to repair the crossings. He said it will be a challenge to assist Geneva City with fire calls.

Jim made a motion to pay the difference (after Everett uses the CEI funds) to replace the radio in Unit 672 at a cost of \$3082.72; Ray seconded; the Board voted unanimously in favor.

Everett inspected the driveway that Roni Lee LLC has constructed for emergency vehicle ingress and egress. Everett stated that it is adequate for the vehicles to use if the need every arises.

Sharon commented that she did not get the dust control bid information to the Star Beacon in time to be held today so it will be on April 22nd at 6:45 PM.

Sharon received the purchase order form from the Ashtabula County Engineer for labor, material, equipment to centerline stripe the roads for a cost of \$1557.95. Jim made a motion to accept the estimate; Ray seconded; the Board voted unanimously in favor.

Ray made a motion to pay the following bills: #10909 through #10940 totaling \$27,723.45; Jim seconded; the Board voted unanimously in favor.

Ray informed the Board that he has requested that Tim contact surrounding municipalities to question their cemetery fees and that he has reviewed the Township Employee Handbook and policies with Tim.

Ray made a motion to retain Attorney Paul Malchesky to handle any TIFF requests in any of the JEDD's; Jim seconded; the Board voted unanimously in favor.

Ray and Cody met with County Engineer to review the Highway Manual—Section 2—overweight vehicles. Cody was advised to not go solo to approach businesses doing heavy hauling on Township roads.

Cliff made a motion to accept the bid from Comfort Solutions to install a new Trane heat/air condition unit on the Administration Building at a cost of \$15,350; \$9456 will be paid with NOPEC grant funds; Ray seconded; the Board voted unanimously in favor.

Meeting adjourned until April 22, 2019

Clifford Henry

Raymond Gruber Jr

James Pristov

Sharon Rohrbaugh