

HARPERSFIELD TOWNSHIP

REGULAR SESSION

Held on February 11, 2019

The Board of Harpersfield Township convened in regular session from 7 PM to 8:30 PM in the Harpersfield Township Administration Building. Clifford Henry, Chairman, called the meeting to order with the following members and visitors present.

Clifford Henry

Raymond Gruber Jr

James Pristov

Sharon Rohrbaugh

Employees: Larry Lister, Cody Craine

Visitors: Ron Valitsky, Ron Clutter, Renee & Rich Hanyok, Jeff Lang, Roger Shahan

The minutes from the organizational meeting (12-28-18); special session (1-9-19); and the regular session (1-28-19) and regular session (2-11-19) were reviewed; Ray made a motion to accept the minutes as written; Jim seconded; the Board voted unanimously in favor.

Larry mentioned to the Board that he would like to post on the website "properties for sale". The Board will discuss at a later time.

Larry commented that the zoning seminar held for the zoning board members by CT Consultants was very informative and that Ashtabula County Prosecutor will be holding zoning classes for the next four months and he recommends that zoning board members attend those as well.

Cody informed the Board that Trumbull Township is interested in our old maintainer. The Board agreed to give the maintainer to them as we have three and only use one.

Cody requested permission to look into a new alarm company as they are having a lot of issues with Vector; the Board allowed him to pursue more info.

Jim made a motion to pay the following bills: #10803 through #10825; totaling \$14,477.44; Ray seconded; the Board voted unanimously in favor.

Sharon reported the following receipts: #1-2019 through #14-2019; totaling \$26,518.61.

Everett and Cliff will meet with Assistant County Prosecutor Catherine Colgan regarding the vacant building on the Hile property.

Everett requested to purchase a copy machine for the fire department. He has a quote for a Kyocera machine for \$1499 from Quality Imaging Solutions; Jim made a motion to allow for this purchase; Ray seconded; the Board voted unanimously in favor.

Ray spoke with County Engineer who informed Ray that as a Township, the Board is permitted to pass a motion to post a reduced speed limit (from 50 to 35) on Bishop Road; but the Board must be aware that this is just a "posted" speed limit and if challenged the speed limit would not hold up in court. Being aware of that fact, Ray made a motion to post the reduced speed limit of 35; Jim seconded; the Board voted unanimously in favor.

Cliff will question the County Engineer to lower the speed limit on LaFevre Road from 40 to 35.

Ray commented that Atty Paul Malchesky has been in contact with Doug Starkey regarding the JEDD III financial matter. Further discussions need to take place and before the final draft is accepted; it will be sent to the State Auditor to be sure it is correctly written.

The Board approved the following "Driveway Permit Procedure:

1. The minimum pipe length shall be 30 feet
2. The depth of the existing ditch shall be defined as the vertical height as measured from the existing road berm to the bottom of the existing ditch.
3. The bedding shall be #57 stone, #411 stone, #304 stone, or other material approved, by the Township Trustees or their representative

4. The pipe material shall be polyethylene double wall (smooth interior), Hancor HI-Q, ADS N-12 or equal.
5. Driveway pipe for commercial and industrial properties shall be 75% of the longest vehicle using the driveway
6. It is the responsibility of the landowner to purchase the pipe and the stone at the cost of \$200 per load necessary for the job prior to installation by the Township
7. The flow line shall be established by the Township Trustees or their representative
8. The pipe diameter shall be determined by the Township Trustees or their representative
9. The pipe shall be backfilled with #304; #411, #57 stone or other material approved, by the Township Trustees or their representative

Ray made a motion to accept "option 1 from American Electric to repair/replace 5 LED lites in the amount of \$1000 on the fire station section of the adm building; Jim seconded; the Board voted unanimously in favor.

Ron Clutter attended the meeting to turn Spire Circle over to be maintained by the Township. The Board had previously voted to accept the road with certain conditions being met. Ron explained that he felt he has paid taxes and did not think he needed to financially put any more funds into the road. The Board discussed this information and Jim made a motion to re-visit the resolution passed at the January 28, 2019, meeting and to accept Spire Circle as is; Ray seconded; roll call: Pristov, yes; Gruber, yes; Henry, yes. This resolution will not be effective until the Ashtabula County Engineer accepts the road.

Jim made a motion to accept the NOPEC grant agreement; Ray seconded; the Board voted unanimously in favor.

The Board received and accepted the resignation from Janie Sibell as newsletter editor to be effective March 2, 2019.

Cliff made a motion to appoint Renee Hanyok the newsletter editor; Ray seconded; the Board voted unanimously in favor. Renee was informed that she is compensated \$100 for each newsletter.

Jim made a motion to enter into executive to discuss personnel issues; Ray seconded; roll call: Pristov, yes; Gruber, yes; Henry, yes

Jim made a motion to adjourn the executive session; Ray seconded; roll call: Pristov, yes; Gruber, yes; Henry, yes

Jim made a motion to resume the regular session; Ray seconded; the Board voted unanimously in favor.

Cliff made a motion to correct the zoning administrator's pay for 2019: \$4025 will be salary and \$5950 will be health care reimbursement; for a total annual salary of \$9975. Jim seconded; roll call: Pristov, yes; Gruber, yes; Henry, yes

Meeting adjourned until February 25, 2019

Clifford Henry

Raymond Gruber Jr

James Pristov

Sharon Rohrbaugh