

# HARPERSFIELD TOWNSHIP

## REGULAR SESSION

Held on January 28, 2019

Ray made a motion to enter into executive session to discuss legal and economic development issues; Jim seconded; the Board voted thusly: Pristov, yes; Gruber, yes; Henry, yes  
Jim made a motion to adjourn the executive session; Ray seconded; the Board voted thusly: Pristov, yes; Gruber, yes; Henry, yes

The Board of Harpersfield Township convened in regular session from 7 PM to 8:40 PM in the Harpersfield Township Administration Building. Clifford Henry, Chairman, called the meeting to order with the following members and visitors present.

Clifford Henry

Raymond Gruber Jr

James Pristov

Sharon Rohrbaugh

Employees: Cody Craine; Everett Henry; Larry Lister

Visitors: Renee Hanyok; Jeff Lang; Ron Valitsky

The minutes from the regular session; organizational meeting; and the special session were suspended from reading as the meeting started late due to the executive session and the minutes were not reviewed.

Larry is in communication with Catherine Colgan, Assistant County Prosecutor, regarding the Lush Haven (tiny home matter); she informed Larry that the case will probably go to court in March.

Larry informed the Board that the zoning program for the zoning board members will be held on February 9, 2019 from 8 AM to noon. The program will be presented by CT Consultants.

Larry commented on the set back on the north side of I90 is 15 feet and the south side is 20-30 feet; Cliff stated that it needs to be changed by the Zoning Commission to make the set back uniform on both sides of I90.

Larry would like to issue the zoning permit to Mike Parker to build his garage but the variance hearing previously held must be declared "null and void" and the only board members that can vote are the members that were present at the hearing.

Ray voiced another complaint about Deer Leap's sign, especially on the white letters. Everyone agreed that it is blinding.

Cody informed the Board that Jared received a quote from Brobst Tree Service to cut down 8-10 dead trees in Unionville Cemetery at a cost of \$1800. Jim made a motion to accept the quote from Brobst to cut down the trees prior to damage occurring; Ray seconded; the Board voted unanimously in favor.

Ray made a motion to pay Tina Collins \$186.86 for tire damage to her car hitting a pot hole on State Road; Jim seconded; the Board voted unanimously in favor. (Ray contacted OTARMA and they would not pay the bill under our deductible)

Jim made a motion to purchase six signs for the bike trail at a cost of \$180.65; Ray seconded; the Board voted unanimously in favor.

Ray made a motion to allow Code to purchase ice grits (as needed) at \$16.75 per ton from Simak Trucking; Jim seconded; the Board voted unanimously in favor.

Cody gave the Board various quotes he obtained for a new dump truck; the Board reviewed and Ray made a motion to start the process to purchase a 2019 Mack cab and chassis from RW Sidley for \$105,363.02 and the dump body and snow plow from Henderson Products at a cost of \$71,630; Jim seconded; the Board voted thusly: Pristov, yes; Gruber, yes; Henry, yes  
Sharon added that she would contact Andover Bank for a four year loan.

Jim made a motion to renew the fire safety trailer and the water rescue support fund with the Ashtabula County Fire Chief's Association at a cost of \$200; Ray seconded; the Board voted unanimously in favor.

Cliff reported that he spoke with Catherine Colgan regarding the Perry Hile property that has an abandoned building that is very unsafe. She informed Cliff that we will most likely have to pay to tear it down as a hazardous structure and if it is done under that it will not have to be inspected for asbestos.

Everett stated that while responding to a fire call one of our engines went into a ditch in Trumbull Township and the yard will have to be repaired in the spring. No other damage was done.

Everett would like to purchase 4 Marcs radios from Northeast Communications at a cost of \$9836.04 (includes extra 2 yr warranty); the cost will be a 3-way split between Township, HVFD and the Cinder-Ellas. Ray made a motion to allow the purchase; Jim seconded; the Board voted unanimously in favor.

We received information from NOPEC that the NEC grant amount for 2019 will be \$7,806. We will add this to 2018 balance to repair heating system to the adm/fire station building.

Sharon read resignation letter from Steve Opron effective December 28, 2018. Ray made a motion to accept the resignation; Jim seconded; the Board vote unanimously in favor.

Jim made a motion to resume the 2018 HCR rate for Larry until the matter can be resolved with opinion from Prosecutor's office; Ray seconded; the Board voted unanimously in favor.  
Cliff made a motion to hold with the same as decided at organizational meeting for Larry's salary; Ray seconded; the Board voted unanimously in favor.

Sharon asked which meeting the Board wanted her to cut the monthly paychecks. She has always done it on the second meeting of the month which fell on the third week of the month. Now that our second meeting of the month will be the fourth week, she questioned if that will still be agreeable. The Board unanimously agreed to stay with the second meeting of the month.

When Steve resigned he did not return all of his uniforms to Cintas and they are charging \$31; Jim made a motion to pay the bill without contacting Steve; Cliff seconded; the Board voted unanimously in favor.

Ray made a motion to accept the resolution authorizing all actions necessary to accept the NOPEC 2019 energized community grant; Jim seconded; the Board voted unanimously in favor.

Cliff made a motion to recommend accepting the engineer's estimate for the stripping and arrows and noticeable necessary repairs for Spire Circle; Ray seconded; the Board voted thusly: Pristov, yes; Gruber, yes; Henry, yes

Ray spoke with Tom at the Ashtabula County Engineer's to reduce the speed limit on Bishop Road from 50 MPH to 35 MPH; Tom will reach out to ODOT.

Ray read the driveway permit procedure and recommending adopting a new modification procedure to our highway use manual; Jim seconded; the Board voted unanimously in favor.

Meeting adjourned until February 1, 2019

Clifford Henry

Raymond Gruber Jr

James Pristov

Sharon Rohrbaugh