

HARPERSFIELD TOWNSHIP

REGULAR SESSION

Held on August 15, 2022

Prior to the regular session the Board conducted interviews for the Zoning Administrator position.

The Board of Harpersfield Township convened in regular session from 7 PM to 8:20 PM in the Harpersfield Township Administration Building. Ed Spoor, Chairman, called the meeting to order with the following members and visitors present:

Edwin Spoor	Present	Raymond Gruber Jr	Present
James Pristov	Present	Sharon Rohrbaugh	Present

Employees: Cody Craine, Frank Henry

Visitors: Renee and Rich Hanyok; Denise Curtis

The minutes from the regular session held on July 25, 2022 and August 3, 2022, were reviewed. Jim made a motion to approve the minutes for both regular sessions as written; Ray seconded; the Board voted unanimously in favor.

Cody gave an update to the new Mack – it is built and waiting for the seats – then will go to have dump body installed.

Cody reported that the County Engineer finished the survey for the non-maintained section of LaFevre Road and it is thirty feet off to the west; Cody mowed where the road should be so the property can get to his property; now we wait for cost estimate to build the road back to specs and decide who and how this expense will be paid.

Cody installed a catch basin on Old Orchard Drive near George Couch property to fix a drainage issue; Mr. Couch was very appreciative.

Cody will contact Brobst Tree Service to cut down dead trees in cemetery.

Cody informed the Board that Best Equipment contacted him and they have a service box with bigger compartments; it is all aluminum but the cost is more than Board allowed previously; Ray made a motion to amend the previous motion (July 25, 2022) to allow up to \$14,000 to purchase a service box (for pick up truck) from Best Equipment; Jim seconded; Board voted unanimously in favor.

Cody purchased three head sets from Northeastern for \$769.85; Sharon suggested we use the MORE grant of \$500 for this purchase. The Board agreed to this purchase.

Cody will be ordering "Road Closed" signs and road barricades.

Ray made a motion to pay the following bills: #13102 through #13130; totaling \$32,479.86; Jim seconded; the Board voted unanimously in favor.

Sharon reported the following receipts: #151-2022 through #171-2022; totaling \$319,902.94.

Jim commented that he attended the OPWC meeting that awarded projects for 2023 and the South River Road water line did not have enough points to be included on the 2023 list.

Jim announced that for the 2023 calendar Community Day will be held on July 22, 2023 and Clean Up Day will be on September 9, 2023.

Ray informed the Board that the person he is working with on the bike trail grant contacted him and we have to have the County Engineer oversee the project (this will be handled as the original bike trail funds were); Ray reached out to the County Engineer and they have agreed to oversee the project with the paperwork but not any labor.

Ray was contacted by local wineries that have concerns about the road closures due to the roundabout construction. He will attempt to set up a meeting with ODOT to get their concerns/questions addressed.

Ray sent a letter to the Ashtabula County Auditor Thomas to inform him that the Dollar General is located in our TIF district and that when the property is re-evaluated the township will collect TIF funds.

Ray made a motion to create TIF #2 district which includes 15 properties on the west side of Rt. 534 (from Motel 6 to Sedmak property); Jim seconded; roll call: Pristov, yes; Gruber, yes; Spoor, yes

Ray spoke with Vince Gildone about HB 436 which if passed will eliminate Trustees from sitting on the Health Department Board. The County Commissioners will appoint the Board members

Ray was contacted about a dog that runs free (owner lives in camper on old grange property); the individual refused to restrain the dog and the dog warden is now involved.

The Board discussed the work that needs to be done to extend LaFevre Road; it was decided to question County Engineer of the possibility of making it an OPWC project.

Ed mentioned that the water line will be extended on State Road 500 feet north of Cork Cold Springs Road to a property that is building cabins.

Denise Curtis attended the meeting to discuss the removal of advertisement signs for the Church Revival (they were removed by Larry Lister, Zoning Administrator). She had the signs up last summer and they were not taken down; so why this year and why wasn't she notified that it was a problem to allow her to correct the issue. The Board stated they have had problems with Larry in the past over removing signs and that Larry does not contact anyone just removes them from the roadsides. The Board explained that the signs cannot be in the road right of way and have to have property owner's permission to be placed in their yard.

Ray made a motion to hire Martin Pitkin for the Zoning Administrator position effective September 6, 2022; at an annual salary of \$9800 and per hour for extra work (such as zoning text changes etc); Jim seconded; roll call: Pristov, yes; Gruber, yes; Spoor, yes

Ray made a motion to donate \$1,000 to the Geneva School Supply Giveaway 2022; Jim seconded; the Board voted unanimously in favor.

Meeting adjourned until September 12, 2022

Edwin Spoor

Raymond Gruber Jr

James Pristov

Sharon Rohrbaugh