

HARPERSFIELD TOWNSHIP

REGULAR SESSION

Held on October 10, 2022

The Board of Harpersfield Township convened in regular session from 7 PM to 8 PM in the Township Administration Building. Ed Spoor, Chairman, called the meeting to order with the following members and visitors present:

Edwin Spoor	Present	Raymond Gruber Jr	Present
James Pristov	Present	Sharon Rohrbaugh	Present

Employees: Cody Craine, Frank Henry

Visitors: Richard Leskovec; Julie and Everett Henry; Renee and Rich Hanyok

The minutes from the bid opening and the regular session held on September 26, 2022, were reviewed. Jim made a motion to approve both sets of minutes as written; Ed seconded; the Board voted unanimously in favor.

Frank reported on upcoming events with the fire department: the fire department will have a truck on site at the Spire open house on October 22; fire prevention program will be at Cork School on October 20; the department plans to hold a joint drill with City of Geneva at the Marriott Hotel while it is still under construction.

Frank stated that the Firehouse software that the department uses to report fire calls will no longer exist at the end of this year. Frank added that we did not have to pay a fee to use Firehouse software but we will have fees attached to use the new software "ESO"; the recurring fee will be \$3070 with at one time set up fee of \$1685. Ray made a motion to allocate \$4755 for Frank to pursue setting up the new software with ESO to file fire incident reports to be effective January 1, 2023; Jim seconded; the Board voted unanimously in favor.

Cody reported that Brobst Tree Service has increased their prices for tree removal; he was quoted \$1500 to remove trees in Unionville Cemt and \$4350 to remove trees from road right of way. Jim made a motion to approve the quote from Brobst; Ray seconded; the Board voted unanimously in favor.

Cody informed the Board that the road department has completed four miles of crack seal.

Cody stated that Bill Golden, Austinburg Truck Center (formerly R W Sidley) will stop at the shop to look at the 2003 Mack truck to give us a "trade in value".

Cody commented that the Ashtabula County Engineer's crew did centerline striping; due to lack of paint they did not do all that we had on our list.

Cody reported that the new Kenetic (Windstream) Office Suite phones have been installed and will be activated on Friday after attending a training session. This new system will tie in the Road Dept- Cemetery office-Zoning office-fiscal officer and calls can be forwarded to the right office.

Cody purchased a gate to install at the end of LaFevre Road to permit the new property owner access to his lot but not public access.

Ray made a motion to pay the following bills: #13181 through #13197; totaling \$96,413.57; Jim seconded; the Board voted unanimously in favor.

Sharon reported the following receipts: #224-2022 through #230-2022; totaling \$63,061.19.

Ray made a motion to approve a five year loan with a 4.50% fixed interest rate that was offered by Andover Bank to purchase the dump truck. The initial loan amount was to be \$134,000 but if trade in quote is accepted the loan amount could be decreased. Jim seconded the motion and the Board voted thusly: Pristov, yes; Gruber, yes; Spoor, yes

Jim reported that the Spire traffic light application (to install a traffic light at the end of Old Orchard Drive) was not approved by ODOT; reason given it would be too close to the off ramp and that it would have to be moved north to the entrance/exit drive by the Marriott Hotel. Spire will rework their ideas and re-submit.

Ray announced that he finally received the "green light" to proceed with the bike trail extension and that he received approval for the 2023 cemetery footer grant of \$1000.

Ray stated that Attorney Lucas did not send out the letters regarding TIF district #2 in enough time to hold the public hearing today so he would like to schedule the TIF public hearing for October 24, 2022 at 6 PM. Board members agreed to this.

Ray reported that the Ashtabula County Engineer's crew will stake out the right of way at the end of Gladstone. Ray suggests that the Board give the resident permission to maintain and cut the grass. Sharon suggested to put the agreement in writing with the Board and resident signing. Ray will contact the Ashtabula County Assistant Prosecutor for an opinion.

Ray made a motion to renew a full page ad for the 2023 Chamber of Commerce brochure at a cost of \$2300; Jim seconded; the Board voted unanimously in favor.

Ed stated that the Zoning Commission met to work on wording for Air B-N-B housing with multi buildings on one property. Ray questioned if solar panels is in the zoning text; Ed thought so but would check.

Ed spoke with the Ashtabula County Engineer and the bike trail extension cannot use an easement so Cody will have to proceed with filling in the ditch etc as previously engineered.

Ed was approached by residents to request a cross walk on Rt. 534 for the safety of Spire students etc crossing Rt. 534; Ray will contact ODOT to find out if this is an option.

Julie Henry submitted a summary report for expenses incurred in 2021 Geneva Area Safety Forces Share a Christmas Personal Hygiene Project and requested a donation for the 2022 project with a consideration of increasing the donation amount. Ray made a motion to donate \$1500 to the project this year; Jim seconded; the Board voted unanimously in favor.

Jim asked if the Board would reimburse him if he purchased a \$50 gift card for the person that helps him with the calendar format/set up; the Board agreed to allow this.

Meeting adjourned until October 24, 2022

Edwin Spoor

Raymond Gruber Jr

James Pristov

Sharon Rohrbaugh