

# HARPERSFIELD TOWNSHIP

## REGULAR SESSION

Held on January 24, 2022

The Board of Harpersfield Township convened in regular session from 7 PM to 9:55 PM in the Harpersfield Township Administration Building. Ed Spoor, Chairman, called the meeting to order with the following members and visitors present:

Edwin Spoor	Present	James Pristov	Present
Raymond Gruber Jr	Present	Sharon Rohrbaugh	Present

Employees: Cody Craine; Frank Henry; Larry Lister

Visitors: Renee and Rich Hanyok

The minutes from the regular session held on December 13, 2021; and the organizational meeting held on December 31, 2021; were reviewed; Jim made a motion to approve both set of minutes as written; Ray seconded; the Board voted unanimously in favor.

Frank informed the Board that the firemen plan to have fish fry dinners – in person – for this Lenten season.

Frank commented that the grange building burnt to the ground on January 22, 2022; Frank will rule it as an undetermined cause; Larry added that they cannot re-build on that lot (it is not enough property to install a septic system); Ray will contact the Ashtabula County Health Dept and the Ashtabula County Prosecutor for advice to get the debris cleaned up.

Cody informed the Board that the cinder shed was damaged when Arms Trucking delivered product; Cody contacted SteelMaster Buildings and ordered the steel arches; he forwarded the quote to Arms Trucking and their insurance company issued the Township a check for the material.

Cody stated that the roof is leaking on the road dept garage and he had Building Technicians Corp look at it and they repaired it the best they could but recommended that the roof be replaced and gave us a quote for \$34,800.

Cody commented that we will need to replace the zero turn mower (used in the cemeteries) next year and Lenox Equipment recommends that with equipment being back ordered for so long it would be wise to order it this fall to have it for next year (2023).

Larry reported that a new house is being built on Leslie Road (near the bend) and on Harper Valley Lane (behind the cemetery); Pizza Roto will open on the used car lot site – hoping to open in April.

Larry described to the Board the resolution to the issues that came up the new Tavern opening; Commissioner Kozlowski and other County officials talked with Larry; Ed spoke with Gene Sigel and was able to convince him to meet with Larry and to obtain the Ag zoning permit.

Larry recommends that the Township needs to charge for a Commercial Building Zoning Permit at a cost of \$350 and 7 cents per square foot. Ray made a motion to allow for the new permit classification and at that charge; Jim seconded; the Board voted unanimously in favor.

Larry requested to be reimbursed \$200 per month for mileage; Jim made a motion to allow this; Ray seconded; the Board voted unanimously in favor.

Ray made a motion to pay the following bills: #12790 through #12801; totaling \$5,060.96; Jim seconded; the Board voted unanimously in favor.

Sharon reported the following receipts: #300-2021 through #323-2021; totaling \$29,577.62.

Ray made a motion to allow Sharon to set up direct deposit to be sent to the bank as a data file for any employee that is interested in doing so except for the employees that are paid on an annual basis. Jim seconded; the Board voted unanimously in favor.

Sharon informed the Board that she received a phone call from Jamie Arcaro regarding the Township using the County's software to collect our permissive tax; charge the Township 1% for this service; and

once a month will mail us our portion of the collection tax; the Board unanimously agreed that we are not interested in this service.

Sharon questioned Jim for more information and details on why he is pursuing a “noise sign” for County Line Road. His response it was for the one resident that requested it. Sharon requested that Jim get more information on the procedure of doing this.

Jim informed the Board that the two new street light poles have been installed. With the help of Joe Ortiz, American Electric, he was able to get Illuminating Co to admit that the street lights on Spire Drive are theirs and that they will change them out and get them working.

Ray commented on the Lodge situation and that at the last meeting information was brought up that showed the Lodge is paying for itself and that they were able to postpone the December 31, 2021 deadline to be turned over to ODNR until March 1, 2022.

Ray announced that the Township was awarded \$1,000 Community Grant from NOPEC; it will be used for the fish fry dinners (the fire department has a previous \$1,000 community grant that must be used first); if they do not need this grant it will be used for clean up day.

Attorney Lucas filed the annual TIF district DTE form with the Ashtabula County Auditor.

Ray read the NOPEC Energized Community Grant:

RESOLUTION

A Resolution authorizing all actions necessary to accept NOPEC 2022 Energized Community Grant

WHEREAS, the Township of Harpersfield, OH (the GRANTEE) is a member of NOPEC and is eligible for one or more NOPEC Energized Community Grant(s) for 2022

WHEREAS, the GRANTEE wishes to enter into a grant agreement with NOPEC in substantially the form presented to the Board of Trustees to receive one or more NEC grants(s); and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF HARPERSFIELD TOWNSHIP, ASHTABULA COUNTY, OHIO, that:

SECTION 1. This Board of Trustees of the GRANTEE (the Board) finds and determines that it is in the best interest of the GRANTEE to enter into the grant agreement to accept the NEC Grant(s) for 2022, and authorizes the Board Chairman to execute the grant agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; therefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the Chairman of the Board of Trustees of the GRANTEE.

Jim seconded; the Board voted unanimously in favor.

The 2022 amount awarded is \$5,500 and the Board decided to get quotes from American Electric for updates to the ceiling lights in the Administration room and replace outside lighting at the road garage.

Ray informed the Board that he renewed our ZOOM account.

Ed gave an update for the Spire facility: the last two dorms are almost complete, the lot spit for Starbucks has been replotted, and they would like to donate three structures on the property to the fire department for training sessions.

Ed commented that the Dollar General store is moving forward and that it will be a “corporate store”. Larry insisted that the façade and signage is to be a certain standard and Dollar General agreed to his request.

Ed stated that the County might contribute matching funds for the Bishop Road water line the Township plans to put in with the ARPA funds.

Ed announced that Gary Somnitz is interested in the Zoning Commission vacancy and will attend the next meeting.

Meeting adjourned until February 14, 2022

Edwin Spoor

James Pristov

Raymond Gruber Jr

Sharon Rohrbaugh