

# HARPERSFIELD TOWNSHIP

## REGULAR SESSION

July 25, 2022

The Board of Harpersfield Township convened in regular session from 7 PM to 9:15 PM in the Harpersfield Township Administration Building. Ed Spoor, Chairman, called the meeting to order with the following members and visitors present:

Edwin Spoor	Present	Raymond Gruber Jr	Present
James Pristov	Present	Sharon Rohrbaugh	Present

Employees: Larry Lister; Cody Craine; Frank Henry

Visitors: David Coggins, Renee and Rich Hanyok, Jim and Peggy Bunner

The minutes from the regular session held on June 20, 2022 and the work session held on June 28, 2022, were reviewed; Jim made a motion to approve the minutes for the regular session and the work session as written; Ray seconded; the Board voted unanimously in favor.

Frank reported that ladder tests are due and he will get it scheduled; he stated that a 120 hour training class will start on August 24 and finish in November; he requested a cyber protection program for the laptop and the Trustees approved.

The Trustees and Frank commented on the success of the first Harpersfield Community Day (that replaced the Harpersfield Beef Roast).

Cody informed the Board that Frank Benetka passed his CDL and that his job placement program is complete as of August 3, 2022; the Board will waive his probation period and he will start on payroll as of August 4, 2022; his vacation time will start as of April 6, 2022. Ray made a motion to start his wage at \$20 per hour; with a \$1.00 increase in June 2023 and \$1.00 increase in June 2024 (with the goal to attempt to have road crew workers at same pay scale); he will also be available for the pay increases in December. Jim seconded; the Board voted thusly: Pristov, yes; Gruber, yes; Spoor, yes

Cody commented that the pavilion in Harpersfield Cemetery is complete; they will complete the landscaping and it will be useable for future burials.

Cody has been in contact with the Ashtabula County Engineer to conduct a survey and stake out the centerline of the non-maintained section of LaFevre Road. We will wait until we receive a quote and then decide who pays what percentage to create the road which will include a cul-de-sac.

Cody stated that the road crew are working on ditch set back on Matson Road; marked out location for a sound barrier mound; mini excavator is back at Southeast for repairs; Morton Salt was awarded the bid for 22-23 salt season for Ashtabula County at \$52.46 per ton.

Cody would like to replace the pick up box with an equipment service box. He obtained quotes for a steel body \$9700 and an aluminum body \$12,000; Ed suggested to look into State bid; Ray made a motion to look into State bid and if nothing available the purchase the \$12,000 aluminum box; Jim seconded; the Board voted unanimously in favor.

Larry reported that he posted the violation notice on the "camper" on the grange property on 7-8-2022 and will forward the notice and picture to Assistant Prosecutor Colgan.

Larry informed the Board that Paula Pristov has resigned from the Zoning Commission Board effective July 31, 2022.

Larry asked the Board if he could be reimbursed for the purchase of work boots that he wears when working on the bike trail; the Board agreed to allow this up to the allotted \$150.

Ray made a motion to pay the following bills #13064 through #13101; totaling \$301,999.25; Jim seconded; the Board voted unanimously in favor.

Sharon reported the following receipts: #119-2022 through #150-2022; totaling \$252,649.02.

Mr. Gruber moved to adopt the Resolution of Necessity:

Whereas, the Board of Township Trustees of Harpersfield Township, Ashtabula County, Ohio, determine that it is necessary to levy a tax outside the ten-mill limitation; and

Whereas, before seeking to have a levy approved by the electors of Harpersfield Township the Board of Township Trustees must seek the certification of the Ashtabula County Auditor in compliance with Section 5705.03 of the ORC, submitted for the General election held on November 8, 2022.

Therefore be it Resolved, that the Ashtabula County Auditor is hereby requested to certify to the Board of Township Trustees:

1. The total current tax valuation of Harpersfield Township, and
2. The dollar amount of revenue that would be generated by 1.5 mills

Be it further Resolved that the purpose of the proposed tax is general construction, reconstruction, resurfacing and repair of roads and bridges and is for five years commencing and appearing on the tax list for the years 2023, first due in calendar year 2024.

Such tax is authorized to be submitted to a vote of the electors of Harpersfield Township, pursuant to ORC Section 5705.21, and which shall be:

A renewal of an existing levy of 1.5 mills

Be it further resolved that the Ashtabula County Auditor is requested to issue the certification within ten days after receiving this Resolution.

James Pristov seconded the motion:

The vote was as follows: Mr. Pristov, yes; Mr. Gruber, yes; Mr. Spoor, yes

Mr. Pristov made a motion to certify that the 36 property parcels located within Pebblebrook Subdivision on Berringer Place (lighting district 21-094) which extends south from Clay Street the following annual \$100.50 per parcel assessment to pay the cost of 18 colonial style post street lamps for four years; Mr. Gruber seconded; the vote was unanimous in favor.

Jim made a motion to pay \$2500 deposit for the 2023 calendar to hold the cost of the paper; Ray seconded; the vote was unanimous in favor.

Ray informed the Board that the NOPEC grant paperwork was filed and approved and the monies were received and spent toward the generator.

Ray applied for another cemetery grant; in the past these funds have been spent replacing damaged footers in the Harpersfield and Cork cemeteries.

Sharon informed the Board that we have received two resumes for the Zoning Administrator's position; the Board agreed to conduct interviews on August 15, 2022 at 6 PM and 6:15 PM.

Meeting adjourned until August 15, 2022

Edwin Spoor

Raymond Gruber Jr

James Pristov

Sharon Rohrbaugh