

# HARPERSFIELD TOWNSHIP

## REGULAR SESSION

Held on September 26, 2022

The Board of Harpersfield Township convened in regular session from 7 PM to 8:40 PM in the Township Administration Building. Ed Spoor, Chairman, called the meeting to order with the following members and visitors present:

Edwin Spoor	Present	Raymond Gruber Jr	Absent
James Pristov	Present	Sharon Rohrbaugh	Present

Employees: Cody Craine; Frank Henry; Marty Pitkin

Visitors: Renee and Rich Hanyok

The minutes from the regular session held on September 12, 2022, were reviewed. Jim made a motion to approve the minutes as written; Ed seconded; the Board voted unanimously in favor.

Frank commented that he will contact Principal Doherty to schedule the Fire Prevention Program; Frank added that no supplies needed to be purchased to hand out to the students this year.

At the last meeting, Sharon questioned Cody regarding the Matheson Tri-Gas welding bottles exchange. Cody answered that he has never had the bottles exchanged and would find out what the monthly bill was for. He contacted Matheson and found out that we have been leasing the bottles for years and that six of the bottles were under the fire department. When Frank was questioned, he was unaware that the bottles were leased and that the cost to buy out the lease was \$2359, the decision was made that we no longer need the bottles and they can be returned and to cancel the lease. Cody would like to purchase the bottles that the garage uses at a cost of \$1893 for four and he will have them filled locally. Ed made a motion to cancel the six bottles with the fire department and to purchase the four bottles for the road department at a cost of \$1893; Jim seconded; the Board voted unanimously in favor.

Cody informed the Board that the survey for the placement of the bike trail extension is complete. Cody stated that the ditch will have to be filled in and leveled before he can create the base; this will be a big expense. He is recommending a 15 foot easement to the other side of the ditch. Ed will check with the County Engineer to find out if this is an option.

Cody, again, voiced a request to move the recycle bins out of the garage parking area; the road crew are constantly picking up garbage, tires, mattress, etc.; Ed commented that he hears the trucks when they come to empty the bins and it is very early in the morning (5 AM). Ed and Jim will discuss this with Ray and ask him to contact Jake (at the County) to re-locate the bins.

Sharon informed the Board that she has received a request for permission to extend the hand railing at the old town hall building (front entrance); the Board approved this request.

Jim made a motion to pay the following bills: #13167 through #13180; totaling \$29,013.84; Ed seconded; the Board voted unanimously in favor.

Sharon reported the following receipts: #202-2022 through #223-2022; totaling \$57,271.50.

Marty reported that no one showed up for the court hearing regarding the "camper" zoning violation. The Ashtabula County Prosecutor recommended that the Township retain a processor to serve the court summons to appear in court; cost for this service is \$150. Ed and Jim agreed to proceed with the processor to move forward to resolve this situation.

Marty requested to purchase rolls of paper for the oversize printer and an "approval stamp" to use when reviewing plans prior to issuing a zoning permit; the Board allowed both of these purchases.

Marty commented on suggestions to prevent the "temporary sign" issue we have had in the past throughout the township. The person putting up the signs will pay a \$25 deposit; can put up the signs 30 prior to the event; only 3 signs per permit; if signs are not removed at the end of the event the township will remove the signs and dispose and keep the \$25 deposit. If the party requesting the sign permit is from out of the township the deposit will be \$50. This suggestion will have to go before the Zoning Commission to be added to our zoning text.

Marty also explained some ideas to eliminate the issue that happened with the Dollar General Store. To create a "site plan review process" and a "design review" so that he will know what the building looks like and landscaping, etc. He added that he would like a "flat fee" for a residential permit instead of the .19 cents per square foot fee. The Board informed him to put his ideas and suggestions together to present them at the organizational meeting in December.

Jim stated that Eddy Eckart has resigned from his position with the JEDD Board.

Ed stated that the art structure to be placed in the center of the roundabout is a "hand holding a grape bunch".

Meeting adjourned until October 10, 2022

Edwin Spoor

James Pristov

Sharon Rohrbaugh